



Agenda Item #:	5.A.
Meeting Date:	February 28, 2023
Prepared By:	Amanda Gray, Administrative Technician
Reviewed By:	<i>Scott M. Duiven</i> Scott Duiven, Community Development Director

REQUEST FOR PLANNING COMMISSION ACTION

SUBJECT: Election of Officers

REQUESTED ACTION(S):

1. Accept nominations for the office of Planning Commission Vice-Chair and conduct election by voice vote.

BACKGROUND:

The Planning Commission, in the event of a vacancy in office, is to conduct the election of officer in accordance with the Planning Commission By-Laws.

- 3.3 **VACANCY IN OFFICE:** A vacant office shall be filled by the Planning Commission at its first regular meeting following the vacancy. The officer so elected shall serve the remainder of his/her predecessor's term in office.

ENVIRONMENTAL ANALYSIS:

The election of officers is not a “project” pursuant to California Environmental Quality Act Guidelines Section 15378.b.5 since it is an administrative activity of government that does not have direct or indirect physical impact on the environment; therefore, environmental review is not required.

FISCAL IMPACT: None